

Minutes of the Meeting of the Internal Complaints Committee (ICC) on Sexual Harassment of Women at Workplace in National Water Informatics Centre (NWIC) held on 30th May 2023

An Internal Complaints Committee has been constituted in National Water informatics Centre (NWIC) vide its OM: F.No. Ad-11/20/2019-O/o DIR(NWIC)/13 dated 12/04/2023 for the prevention and redressal of complaints of sexual harassment of woman employees under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013. The second meeting of ICC was held on 30th May 2023 at 11:00 AM (Tuesday) at NWIC conference room.

The list of participants (Committee members) of the meeting is at **Annexure-I**.

2. At the outset, the Chairperson of the committee welcomed all the members of the committee and informed the members about the development held from the last meeting.

3. For the usage of an online management system titled "Sexual Harassment Electronic-Box (SHe-Box)" for registering complaints by female employees of the Organization and also to prevent instances of harassment of women employees in future, the user ID/ Password has been obtained from the Ministry of Women and Child Development and being checked for any complaint on regular basis. No complaint has been received in the SHE-box regarding NWIC.


4. A complaint Drop box has been placed in the office premises.

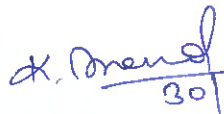
5. The committee noted that no complaint of sexual harassment has been received from any woman employee of this organisation. It was emphasised that in order to create awareness and continuous sensitization among the employee, it is essential to have workshop and meetings.


6. A presentation on "Sexual harassment of women at workplace" is scheduled today to be given by Ms. Damini Goswami, Member, ICC, at NWIC.


7. The Committee decided to meet on a regular basis.


Meeting ended with thanks to the Chair and all the participant.


Goswami
30/5/2023
External Member
AIDER


K. D. D. D.
30/05/2023


30/5/2023


30/5/2023


30/05/2023

Annexure-I

List of Participants

- 1) Ms. Seema Pandey, Joint Director, NWIC - Chairperson of the committee
- 2) Ms. Khushboo Anand, Deputy Director, NWIC - Member
- 3) Shri. Kunwar Singh Rawat, Section Officer, NWIC - Member
- 4) Ms. Damini Goswami, Sr. Coordinator, AIDER - Member
- 5) Ms. Catherine Louis, Deputy Director, NWIC - Member Secretary